

## CLASS TEST & EXAMINATION ROUTINE

### PARENTS TEACHERS MEETING

Kindly note the following for requesting appointment for Teachers-Parents Meeting

1. Kindly call two days in advance to fix the appointment.
2. The school will make a confirmation call once the appointment has been fixed. The school reserves the right for accepting and declining any appointment.
3. The preferred time for the meeting will be during lunch hour  
Class LKG – Five : 11:20 am – 11:40 am  
Class Six – Ten: 12:00 pm – 12:20 pm
4. Kindly make your meeting to the point and kindly do note that our teachers have classes to attend. It would be better if you could kindly let us know your concerns while making the appointment.
5. The time limit for each meeting will be limited to 10 minutes only.

Class	1 <sup>st</sup> . Day	2 <sup>nd</sup> . Day	3 <sup>rd</sup> . Day	4 <sup>th</sup> . Day
One	English Grammar & Science	Math & English Literature	Social Studies/GK & Nepali	English & Nepali Dictation
Two	English Grammar & Science	Math & English Literature	Social Studies/GK & Nepali	English & Nepali Dictation
Three	Math & English Literature	English Grammar & Science	Social Studies/GK & Nepali	English & Nepali Dictation
Four	Math I & Nepali	English Literature & Math II	English Grammar & Science	Social Studies/GK
Five	Science & Social Studies	Math I & Nepali	English Literature & Math II	English Grammar
Six	English Literature & Math II	Science & Social Studies	Math I & Nepali	English Grammar
Seven	Math I & English Grammar	English Literature & Math II	Science & Social Studies	Nepali
Eight	Math I & Social Studies	English Grammar & Science	Nepali & Math II	Accounts & English Literature
Nine	Accounts & English Literature	Nepali & Math II	English Grammar & Science	Math I & Social Studies
Ten	Accounts & English Literature	Nepali & Math II	English Grammar & Science	Math I & Social Studies

The routine will not be applicable for Class 8 DEO Examination and

Clas9/10 PABSON Examination

## ID Card Color Code

### RED ID Card:

Issued to boarding students. Access out of the gate will be denied at all times. Only authorized teachers are allowed to grant permission to leave the school compound.

### YELLOW ID Card:

Issued to Day Scholars.

Access granted to leave the school only if a known person escorts the students.

### GREEN ID Card:

Issued to Day Scholars.

Access granted to leave the school without any escorts.

### BLUE ID Card:

Issued to Day Scholars travelling by school transportation.

Access out of the gate will be denied at all times.

## Description/Guideline of School Activities

### Earth Day Celebration:

Class 2/3/4/5 will be learning about our environment and there will be an awareness program for the students on climate change.

### Life of Buddha:

Class 4/5/6/7/8/ will be watching a movie on life of Buddha to celebrate Buddha Jayanti.

### Class decoration Day:

Students of all classes will spend the first two periods of the day decorating their classroom.

### Project work I:

Class 5/6/7/8/9/10 need to submit a personally designed colorful chart paper on any topic of their choice.

### Flower Day:

Class 1/2/3/4 may bring different types of flowers from their garden and display in the classroom.

### Field Trips:

The mentioned class on the mentioned date in the school planner will go for an educational tour during the school hour. Students must wear proper school uniform to go to the field trip.

### My Family Day:

Class UKG/1/2/3 will give a short speech about their family in their class.

### World Environment Day Rally:

Class 7/8/9/10 will go to Basantapur Durbar and Swoyambhu area with placards on environment awareness and distribute free reusable shopping bags. Students must contribute one bag each for the event. All students must participate and wear proper school uniform.

### Spelling Contest:

It is a competition among students of the same class. Students will be asked to spell the words verbally. The words list for junior classes will be provided few days before the competition.

### Funny Day:

It is fun day for class 4/5 where students can dress up as a funny character.

### Submission of Advertisement Spoof:

This is the submission date for Class 9/10. The students need to make groups and make a video on any topic of their choice. The project can be done both in school or at home. Parent's guidance may be required.

### Rice Plantation:

Students of class 4 go to Kirtipur to plant rice. Students may wear any casual wear. Students are also required to bring extra set of clothing and a towel.

### Recycle Awareness Day:

The students of class 9 will go around the school in groups and educate all the students on the importance of recycling.

### Submission of Presentation on Infrastructure:

The project needs to be done during Term Break Holidays. Students of class 8 will show this presentation in the class.

### Handwriting Competition:

Class 2/3/4/5 will have a handwriting competition among their classmates and winners will be declared.

### Project work II:

Class 5/6/7/8/9/10 need to submit a personally designed colorful chart paper on any famous person of their choice.

### Friendship Day:

A day where the students will exchange cards and gifts with friends

### Joke Day:

Students will tell jokes or do mimicry in their last period.

### Story Telling Competition:

Students tell stories to their friends.

### Father's Day Card

Students will make a handmade card for their father.

### Submission of Audio Drama

Students make a group and prepare a drama in any recording device and play them in the class.

### Quiz Contest

One week event for all classes. There is no pre defined questions but it will be better to refer to GK and Social studies books

### Mental Arithmetic Contest:

Students will be asked mathematical questions and are required to answer verbally, making calculation mentally, within a specified time.

### Jamara Plantation:

Planting Jamara for Dasain celebration in the class.

### Science Fair:

Students from class 1 to 8 will be displaying various science projects. Parents will be invited to the fair.

### Kite Exhibition:

There will be an exhibition of kites in the school compound with greetings and messages by the students. Students must submit their kites two days before the event.

### Dasain Card:

Students make greetings card for their friends and family.

### Talent Show:

There will be various categories of performance. During this event students show their talent. This day is holiday for students from class Nursery to Three.

### Love Our Surrounding:

Students of class 3/4 will be doing a cleaning of the school surroundings. It is advised that students bring masks and rubber gloves.

### Fancy Dress Competition:

Class Nursery/LKG/UKG/1 may wear fancy dress to school. Best fancy dress will be awarded.

### Documentary Class 8/9:

Group event where a 5 minute documentary is made. Class 8 will make documentary on historical places and class 9 on environmental issues.

### Helping Day:

Class 3 will visit a social service organization to help others.

### Elocution Contest:

Selected students will recite poems in presence of the whole school.

### Diversity Day:

Students wear traditional costumes to school.

### Interview Submission:

Class 9 will conduct an interview of any famous personality and play the interview in the class.

### Drawing Competition:

Drawing competition. Students need to bring their art kit to school

### Debate Contest:

The topic for the contest will be given one day in advance to selected students from class 6 to 9. Competition will be held in the school ground in presence of all the students.

### Speech On Martyrs:

Class 4/5 will be giving a short speech on the martyrs of our country.

### Singing Competition:

Students can sing with or without music.

### Project Work III

Class 5/6/7/8/9/10 need to submit a personally designed colorful chart paper on any topic of their choice.

## Merit Cards and Certificates

The school grants merit cards on a daily basis during school assembly time to students who take active participation in school activities as an encouragement.

(The students are also allowed to request for merit card if they feel that they deserve it but it is up to the teacher to grant them.)

The school also grants certificates with medals in all the school competitions.

## Founder's Annual Scholarship Program

Each year the school grants scholarship to one student from each class. This scholarship is judged on the academic performance, the number of certificates and the number of merit card received. For students to receive this` award it is necessary that the student take active participation in all the school activities.